

365 Windows Tips & Tricks Calendar Index

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If you have suggestions, critiques, etc. for this index, please email me at mr_nolte@yahoo.com.

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SendTo folder location	October 30
SendTo in the SendTo folder to create new SendTo destinations	October 31
SendTo list	October 30
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SendTo printer shortcut	November 5
SendTo shortcuts to other programs	November 2
Setting # rows, columns, etc. in DOS windows	September 27
Settings in display properties	August 6
Sharing hard drives over networks	September 13
SHIFT and CTRL keys to select or unselect files	February 19
SHIFT key in editors	March 16 March 17
SHIFT key to prevent programs in the startup folder from running	December 5
SHIFT key when clicking the close button in Windows Explorer	November 11
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SHIFT+CTRL+ESC to open task manager	November 12
SHIFT+DEL	February 13
SHIFT+DELETE to permanently delete item	June 26
SHIFT+DOWNARROW	February 7
SHIFT+END to highlight to the end of a line	July 2
SHIFT+F10 to get context menu	June 29
SHIFT+HOME to highlight to the beginning of a line	July 2
SHIFT+INSERT	February 14
SHIFT+TAB	February 2
SHIFT+TAB in Windows Explorer	May 12
Shortcut	January 27
Shortcut add tooltip to	November 25
Shortcut creating	August 3
Shortcut find the target's location	November 19
Shortcut icon	January 27
Shortcut in Windows Explorer	May 10
Shortcut keys shown in menus	October 22
Shortcut to My Documents	October 5
Shortcut to the desktop in the SendTo folder	October 31
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Shortcut wizard in Windows Explorer	May 10
Shortcuts changing icons	October 17
Shortcuts in the startup folder to run programs on boot up	December 5
Shortcuts to items	August 3
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Shortcuts to programs in SendTo	November 2
Show larger icons on taskbar toolbar	December 21
Show open windows on the desktop	December 14
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Show target icons on taskbar toolbars	December 21
Show text on taskbar toolbar	December 22
Show the desktop	December 14
Show the Windows desktop	March 1 March 20
Show title on taskbar toolbar	December 22
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Showing/hiding system tray (notification area) icons	December 31
Shut down in Task Manager	July 31
Shut down using WINDOWS then U then U	September 10

Shut down Windows (options)	September 4
Shut down Windows using ALT+F4	June 22
Shutting Windows down properly	November 23
Sizing windows	February 22
Snap to mouse	July 13
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SPACEBAR	February 1
SPACEBAR to take in-focus action	August 22
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SPACEBAR to toggle show/hide on the system tray	November 14
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Standard view in calculator	June 13
Start a program with normal, minimized or maximized window	November 18
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Start menu all programs list arrangement	November 26
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Start menu drop remove program from	April 4
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Start menu my recent documents	November 27
Start programs automatically at login	November 20
Start programs in a specific order with DOS batch file	December 4
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Status bar in Windows Explorer	April 23
Status bar in Windows Explorer on Edit Undo	December 17
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Status of the printer (window)	December 12
StickyKeys accessibility feature	August 15
Subfolders in SendTo	November 1
Synchronize settings on one or more computers	November 7
System information	August 7
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System objects in Control Panel	September 22
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System properties window	April 6
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System tray (notification area) icons shown/hidden	December 31
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TAB	February 2
Tab characters inserting in input fields	October 19
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TAB key vs. ENTER in records and forms	August 23
TAB to move to fields on websites	June 23
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Task Manager	July 27 July 28 July 29 July 30 July 31
Task Manager always on top	July 30
Task Manager computer performance	July 29
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Task Manager hide when minimized	July 30
Task Manager lock computer	July 31
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Task manager open	November 12
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Taskbar	January 30 March 8
Taskbar arranging	December 15
Taskbar buttons group similar	March 27
Taskbar buttons to cycle through open programs	March 23
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Taskbar toolbar item ordering	March 5
Taskbar toolbar open folder	December 23
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Temporary saving of files, folders on the desktop	October 13
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Themes in display properties	August 1
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Three ways to start program: normal, minimized, maximized window	November 18
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Toggle file/folder item in Windows Explorer	November 9
ToggleKeys accessibility feature	August 16
Toolbar items customizing	December 8
Toolbar or taskbar focus	November 8
Toolbars, menu bar and address bar, configuring	December 7
Tools Internet Options	February 28
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Tooltips add to shortcut	November 25
Total disk space view	July 24
Transfer configurations from an old to a new computer	November 7
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Turning off tooltips in Windows Explorer	September 30
Two kinds of focus in dialog boxes	September 14
Two Windows Explorer Windows (dragging items between)	July 17
Typing replaces selected text	June 24
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UPARROW in counter field	September 17
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Used disk space	July 24
User control dragging, dropping files or folders in Windows Explorer	April 15
User that is logged on	November 29
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View selected item's properties	June 27
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Visual impairment help	July 3
Ways to close programs	September 3
Ways to delete files, folders, etc.	September 2
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Ways to shut down Windows (options)	September 4
Website address entering in run window	October 3
Websites that are bookmarked	November 28
Window focus	January 6
WINDOWS	April 22
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Windows Explorer all folders originate from the desktop	October 8
Windows Explorer arrange icons by	April 29
Windows Explorer BACK button	April 25
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Windows Explorer changing folder view settings	June 21
Windows Explorer copy a file/folder	May 13
Windows Explorer copy vs. move files or folders	April 14 April 15
Windows Explorer copying, moving files or folders	April 13
Windows Explorer create new folder	May 9
Windows Explorer creating shortcuts	November 3
Windows Explorer CTRL+DOWNARROW	April 26
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Windows Explorer customizing details view	May 1
Windows Explorer cut, copy, paste	April 11
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Windows Explorer disk space available	April 23
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Windows Explorer dragging between two windows	July 17
Windows Explorer dragging files or folders	April 14 April 15

Windows Explorer Edit Undo	April 8
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Windows Explorer expand all subfolders	July 4
Windows Explorer expanding and collapsing subfolders	April 24
Windows Explorer F2 key	March 28
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Windows Explorer Favorites Links	March 31
Windows Explorer File New Folder	May 9
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Windows Explorer file frame	April 18
Windows Explorer filmstrip view	April 28
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Windows Explorer folder options	November 11
Windows Explorer format a diskette	May 11
Windows Explorer go to address field	June 2 June 3
Windows Explorer HOME	April 10
Windows Explorer images	April 28
Windows Explorer items (files, folders, programs, documents, etc)	January 23
Windows Explorer LEFTARROW	April 19
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Windows Explorer list of files or folders	April 9
Windows Explorer morphing into Internet Explorer	April 21
Windows Explorer multiple personalities	April 20 April 21
Windows Explorer open a drive or folder	May 8
Windows Explorer open each folder in its own window	November 11
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Windows Explorer or desktop CTRL+ navigation keys	September 7
Windows Explorer or desktop HOME etc.	September 8
Windows Explorer or desktop select an item	September 6
Windows Explorer properties checkboxes, multiple items selected	October 2
Windows Explorer rename file or folder	March 28
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Windows Explorer scroll folder frame up or down	April 26
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Windows Explorer search frame	April 18
Windows Explorer Select all	January 7
Windows Explorer select multiple files	February 17
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Windows Explorer SHIFT+TAB	May 12
Windows Explorer shortcut	May 10
Windows Explorer shortcut wizard	May 10
Windows Explorer show recent address list	June 3
Windows Explorer sorting files or folders	April 29 May 2
Windows Explorer status bar	April 23
Windows Explorer status bar on Edit Undo	December 17

Windows Explorer TAB	May 12
Windows Explorer toggle file/folder item	November 9
Windows Explorer tooltips	September 30
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Windows Explorer UP button	April 25
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Windows Explorer user control dragging, dropping files or folders	April 15
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Windows Explorer View Refresh	April 9
Windows Explorer View Status bar	April 23
Windows Explorer view button	April 27
Windows Explorer view options	April 27
Windows Explorer view total disk space	July 24
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Windows find	March 21
Windows fonts folder	July 10
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Windows interface act like a web page	August 27
Windows interface default mode vs. web-like mode	August 28
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WINDOWS then U then U to shut down	September 10
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WINDOWS+B to move focus to the taskbar	November 14
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WINDOWS+D to show desktop	March 20
WINDOWS+E to open Windows Explorer	January 31 April 20
WINDOWS+F to find	March 21 April 20
WINDOWS+F1 to open system help	January 24
WINDOWS+L to lock the computer	June 30
WINDOWS+M to minimize windows	March 1
WINDOWS+R to open run dialog box	March 22
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WINDOWS+TAB vs. ALT+TAB vs. ALT+ESC	March 30
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Word highlight entire	August 9
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